**<Ministry Name> <Thursday Date>**

## **Accomplishments** from the past week:

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| --- | --- |
| **Topic** | **Details** |
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## **Goals** for next week:

|  |  |
| --- | --- |
| **Topic** | **Details** |
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|  |  |
|  |  |

## I need Staff **Assistance** with:

|  |  |
| --- | --- |
| **Topic** | **Details** |
|  |  |
|  |  |
|  |  |

**Ninety Day** snapshot:

|  |  |
| --- | --- |
| **Date** | **Event Overview (1 Sentence) and Status –** *Ex. <Event Name> - To provide attendees with information on pros and cons of eating healthy. Budget completed and submitted, flow determined, guests contacted, meeting weekly.* |
|  |  |
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|  |  |

Next **Ministry Meeting**: